

Job Opening

Title of Position: **Project Manager**

Position Type: Full-time

Location: Kapalua, HI

This position is responsible for the day-to-day management of the Company's commercial, industrial, and agricultural land and facilities leasing operations. In addition, this role will be involved with the Company's real estate development projects.

Description of Responsibilities:

- Evaluate leasing prospects, and assist in negotiation, preparation, and execution of leasing documents.
- Manage tenant relations and coordinate repairs/conflict with tenants and vendors.
- Resolve property tax related issues with the State and County agencies.
- Maintain various property databases and prepare financial reports pertaining to properties such as budget/actual, CAM reconciliation, insurance and real estate tax.
- Assist with certain real estate development projects from conception to completion. This could include development, renovations, entitlements, infrastructure planning, market study, and budget management.
- Perform other tasks and duties as required.

Requirements:

- Bachelor's degree in Business, Finance, Real Estate, Accounting or related field.
- Experience in commercial, residential, industrial or agricultural real property management and development
- General computer skills and working knowledge of Microsoft Excel and Word.
- Strong analytical, strategic, planning, and time management skills.
- Excellent conflict management and interpersonal skills to work with tenants and vendors, various levels of people in the organization, government agencies, and the community.
- Must have a driver's license.

How to Apply:

Send your completed application, a cover letter, and resume to employment@mlpmaui.com or drop off at our corporate office for consideration.

For information on Maui Land & Pineapple Company, Inc, visit our website at www.mauiland.com

Maui Land & Pineapple Company, Inc. is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.